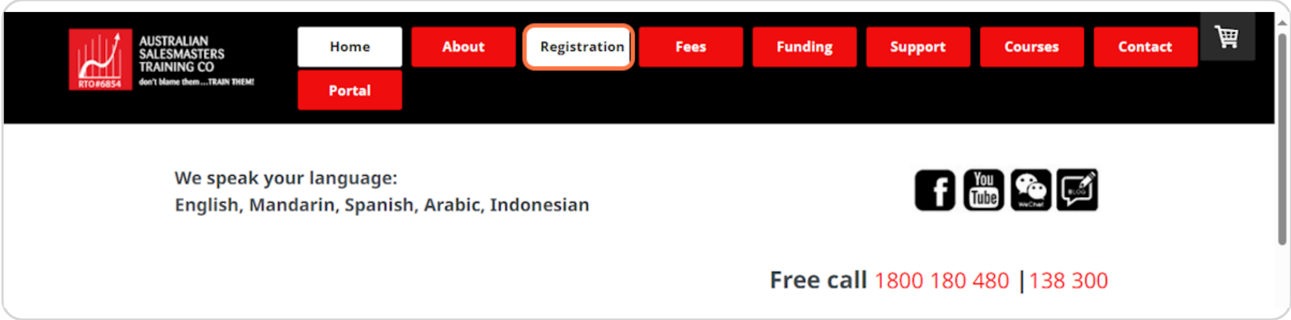
STEP 1

Click on Registration

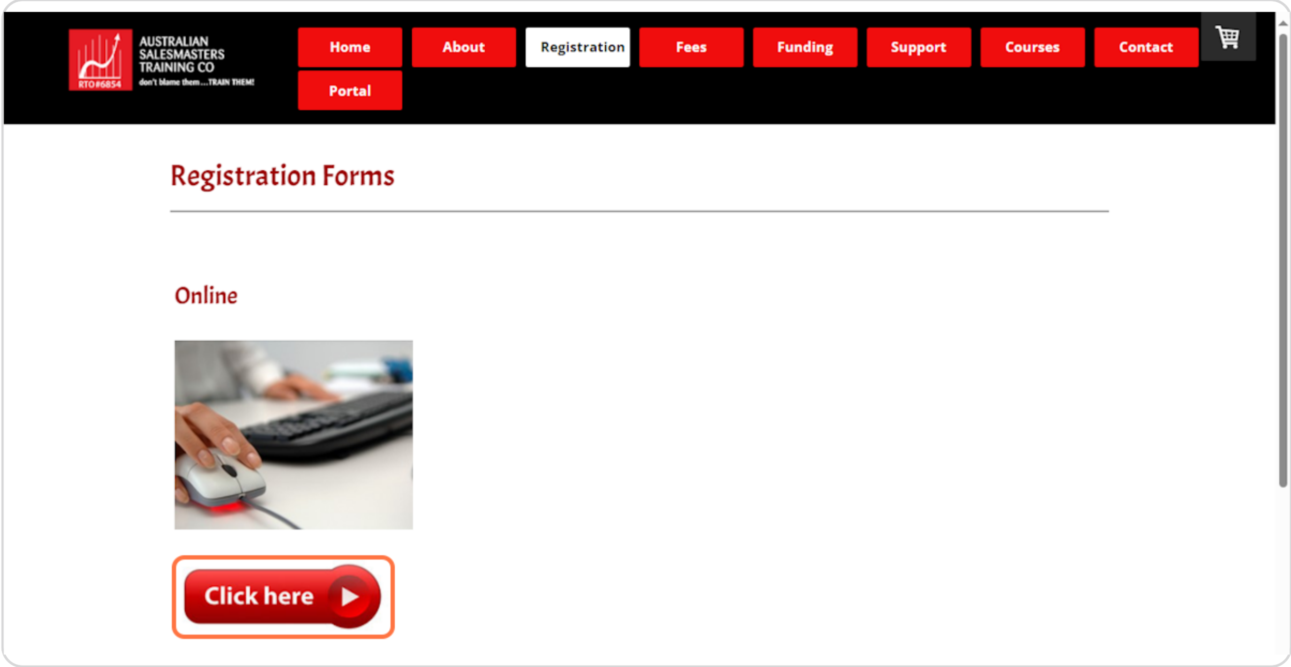

AUSTRALIAN SALESMASTERS TRAINING CO
RTO#6854
don't blame them…TRAIN THEM!
Home
About
Registration
Fees
Funding
Support
Courses
Contact
Portal

We speak your language:
English, Mandarin, Spanish, Arabic, Indonesian

Free call 1800 180 480 | 138 300

STEP 2

Click on highlight


AUSTRALIAN SALESMASTERS TRAINING CO
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Home
About
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Portal

Registration Forms

Online

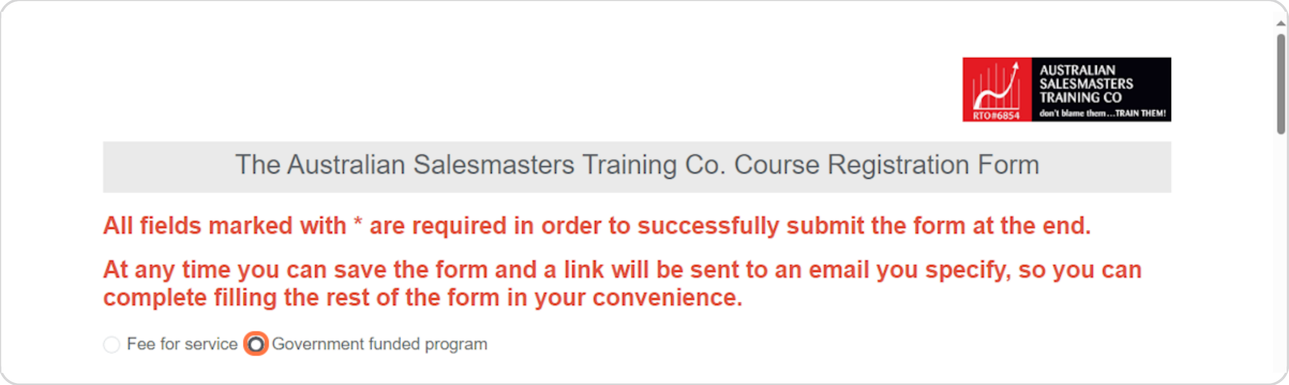
Click here

STEP 3

Select Fee for service or Government funded program

You may be eligible for government subsidised training if you are:
* 15 years old or over?
* no longer at school?
* living or working in NSW?
* an Australian citizen, Australian permanent resident, Australian permanent humanitarian visa holder or New Zealand citizen?

If you answered `Yes' to all four questions, then you're eligible to enrol in a government-subsidised course with an approved Smart and Skilled training provider.



The Australian Salesmasters Training Co. Course Registration Form

All fields marked with * are required in order to successfully submit the form at the end.

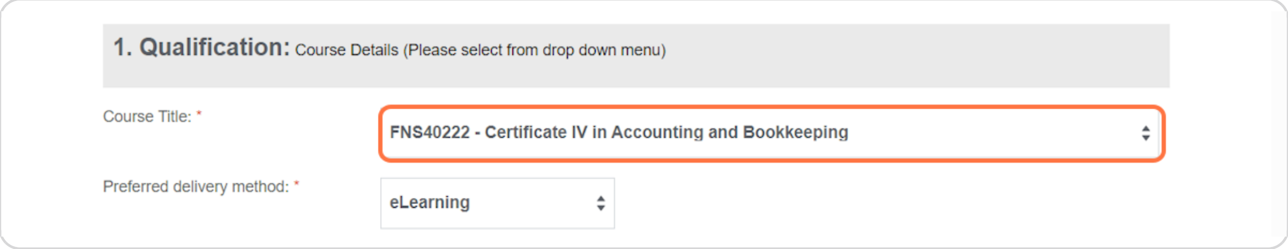
At any time you can save the form and a link will be sent to an email you specify, so you can complete filling the rest of the form in your convenience.

○ Fee for service ● Government funded program

STEP 4

Select your course

For example, FNS40222 - Certificate IV in Accounting and Bookkeeping



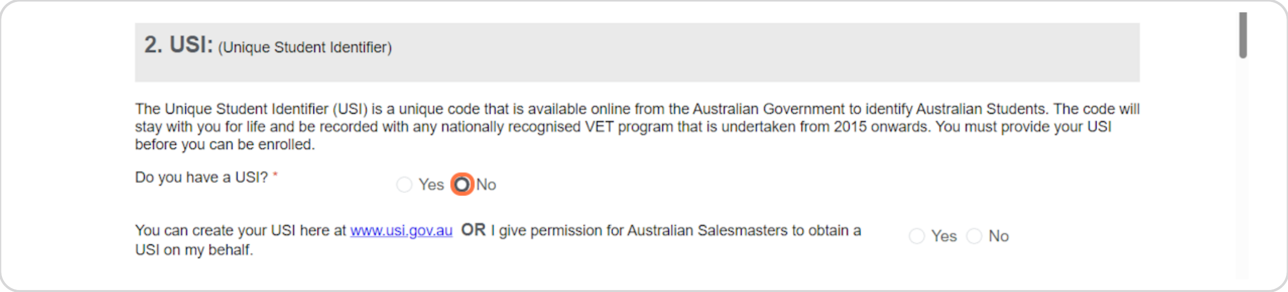
1. Qualification: Course Details (Please select from drop down menu)

Course Title: * FNS40222 - Certificate IV in Accounting and Bookkeeping

Preferred delivery method: * eLearning

STEP 5

Select YES or No



2. USI: (Unique Student Identifier)

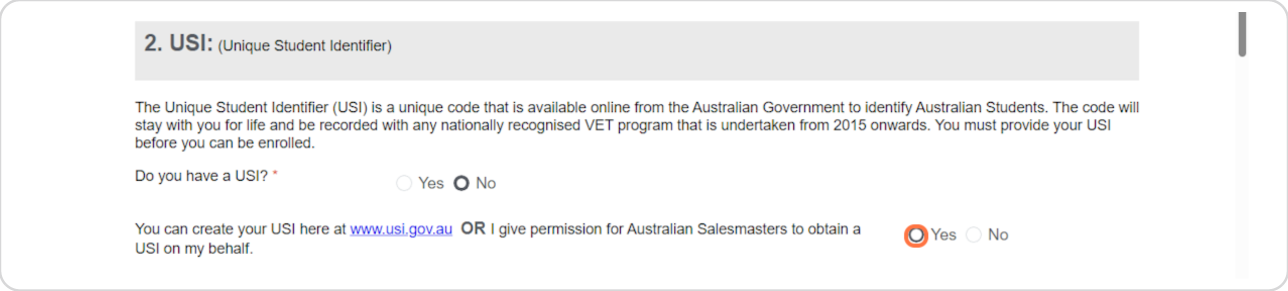
The Unique Student Identifier (USI) is a unique code that is available online from the Australian Government to identify Australian Students. The code will stay with you for life and be recorded with any nationally recognised VET program that is undertaken from 2015 onwards. You must provide your USI before you can be enrolled.

Do you have a USI? * ○ Yes ● No

You can create your USI here at www.usi.gov.au **OR** I give permission for Australian Salesmasters to obtain a USI on my behalf. ○ Yes ○ No

STEP 6

Select Yes, if you do not have a USI



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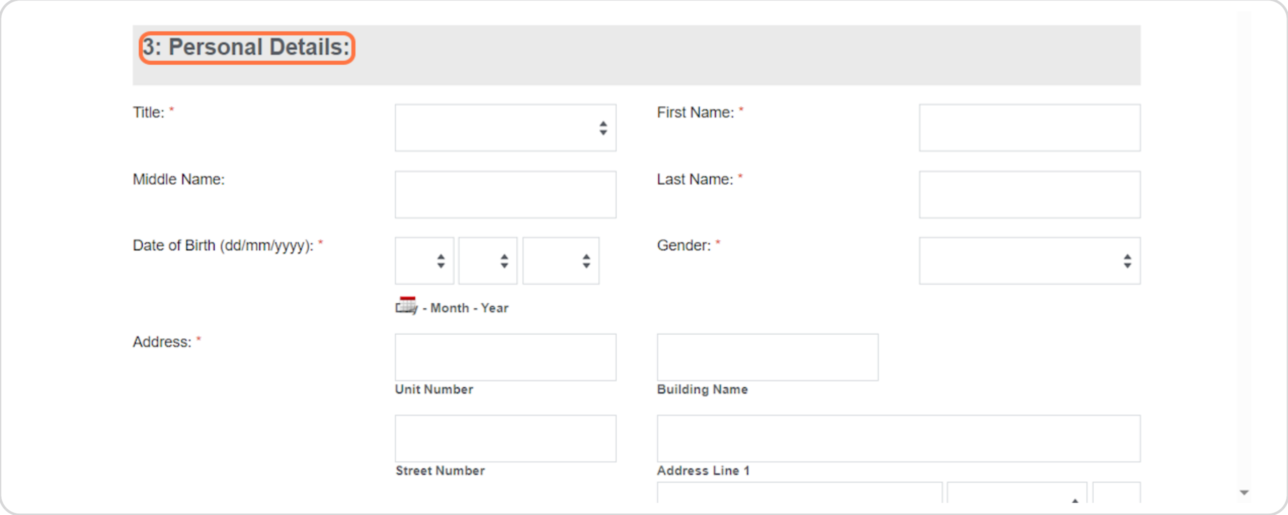
Do you have a USI? * ○ Yes ● No

You can create your USI here at www.usi.gov.au **OR** I give permission for Australian Salesmasters to obtain a USI on my behalf. ● Yes ○ No

STEP 7

Complete your Personal Details

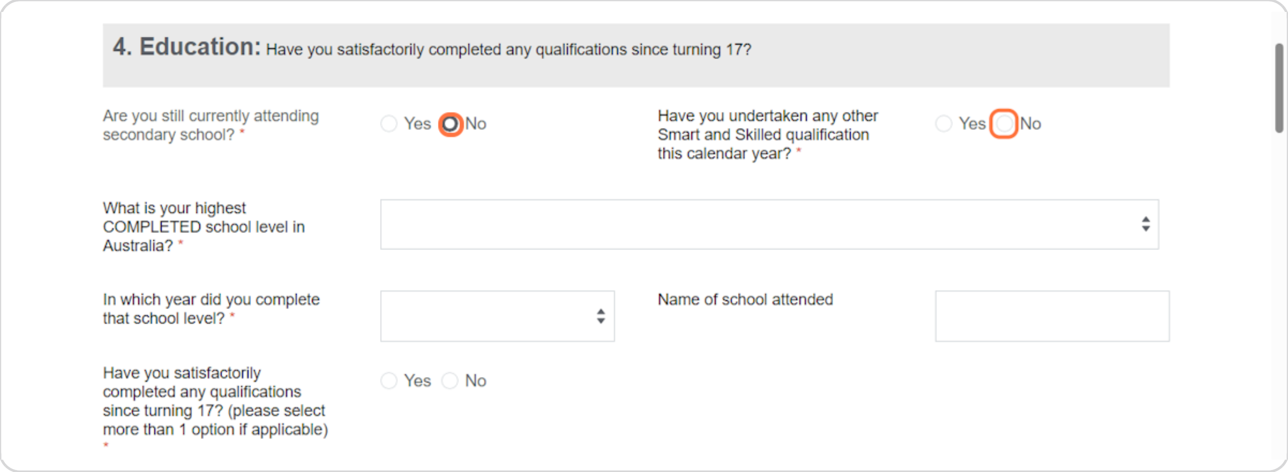


3: Personal Details:

Title: *		First Name: *	
Middle Name:		Last Name: *	
Date of Birth (dd/mm/yyyy): *	- Month - Year	Gender: *	
Address: *	Unit Number	Building Name	
	Street Number	Address Line 1	

STEP 8

Select Yes or No



4. Education: Have you satisfactorily completed any qualifications since turning 17?

Are you still currently attending secondary school? * ○ Yes ● No

Have you undertaken any other Smart and Skilled qualification this calendar year? * ○ Yes ○ No

What is your highest COMPLETED school level in Australia? *

In which year did you complete that school level? *

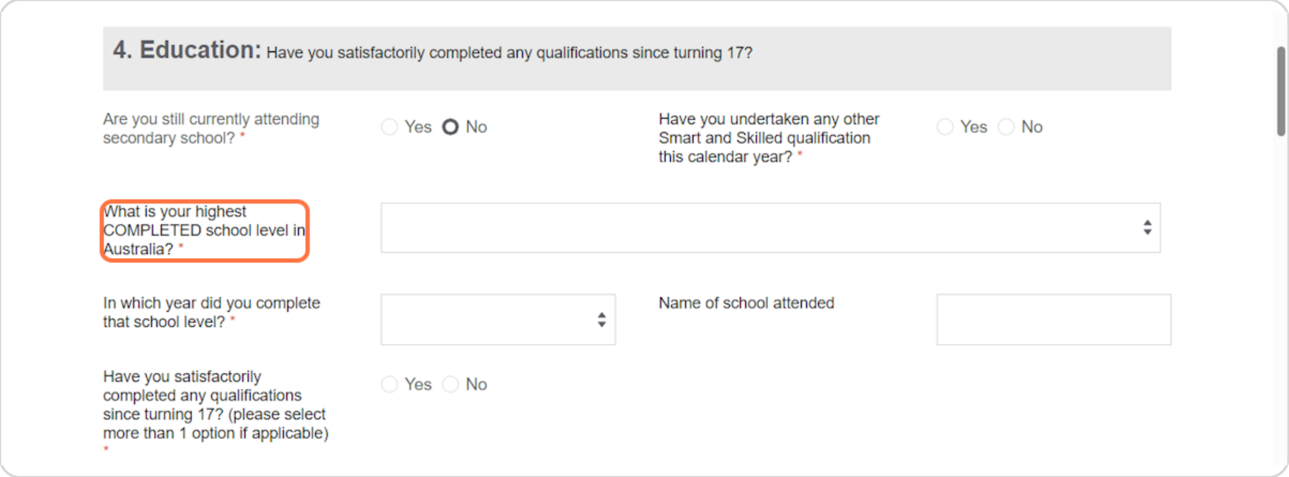
Name of school attended

Have you satisfactorily completed any qualifications since turning 17? (please select more than 1 option if applicable) * ○ Yes ○ No

STEP 9

What is your highest COMPLETED school level in Australia?

A complete school level in Australia spans 13 years and includes: foundation/preschool, primary school, secondary/high school, and senior secondary school/college.
If you completed your schooling in oversea, please select 'Did not go to school'.



4. Education: Have you satisfactorily completed any qualifications since turning 17?

Are you still currently attending secondary school? * ○ Yes ● No

Have you undertaken any other Smart and Skilled qualification this calendar year? * ○ Yes ○ No

What is your highest COMPLETED school level in Australia? *

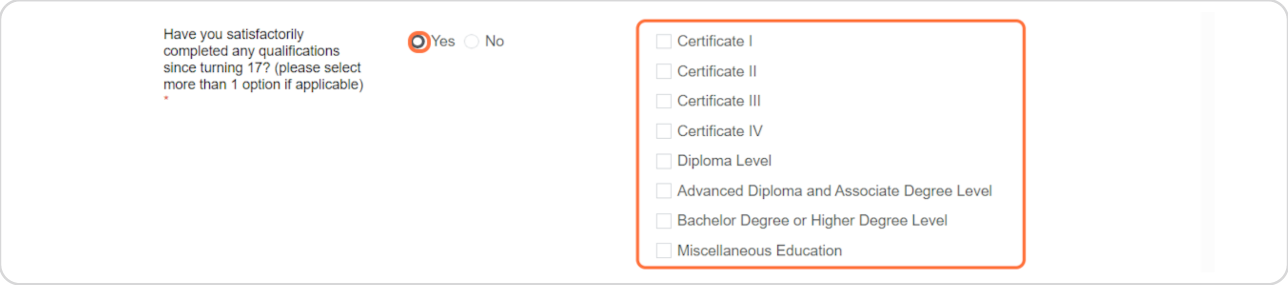
In which year did you complete that school level? *

Name of school attended

Have you satisfactorily completed any qualifications since turning 17? (please select more than 1 option if applicable) * ○ Yes ○ No

STEP 10

Select Yes and your qualification(s), if applicable



Have you satisfactorily completed any qualifications since turning 17? (please select more than 1 option if applicable) *

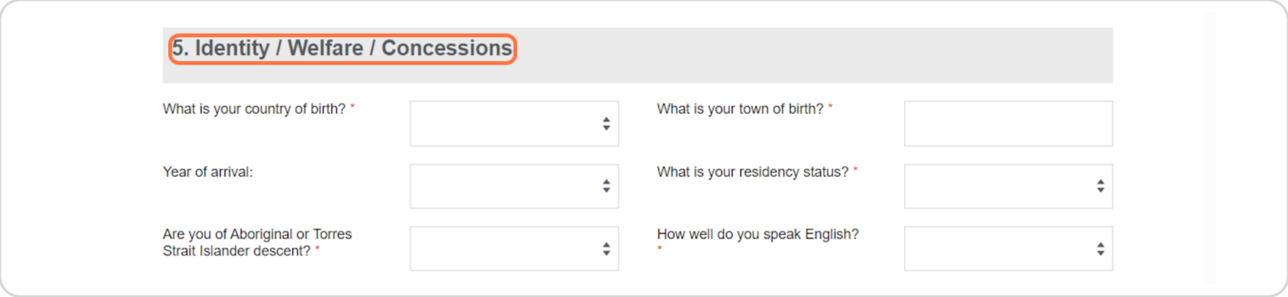
● Yes ○ No

☐ Certificate I
☐ Certificate II
☐ Certificate III
☐ Certificate IV
☐ Diploma Level
☐ Advanced Diploma and Associate Degree Level
☐ Bachelor Degree or Higher Degree Level
☐ Miscellaneous Education

STEP 11

Complete following information

1. Identity / Welfare / Concessions
2. Employment Status
3. Language Literacy and Numeracy (LLN) & Digital Literacy
4. Disability / Impairment / Long Term Condition
5. Personal Documents for upload
6. Recognition of Prior Learning and/or Credit Transfer
7. Skills Assessment.

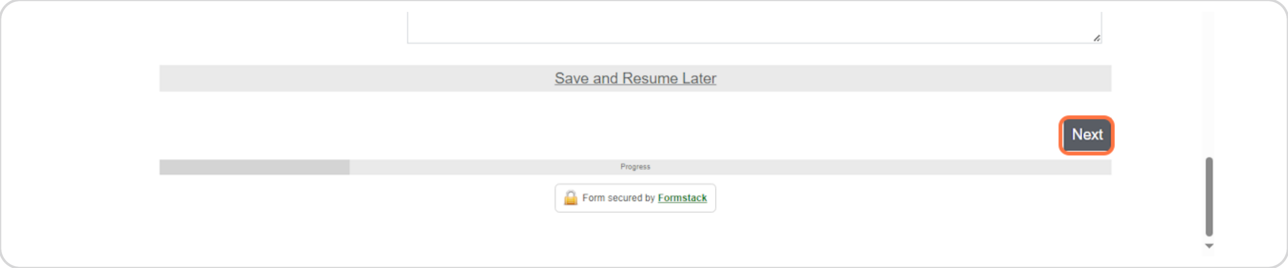


5. Identity / Welfare / Concessions

What is your country of birth? *
What is your town of birth? *
Year of arrival:
What is your residency status? *
Are you of Aboriginal or Torres Strait Islander descent? *
How well do you speak English? *

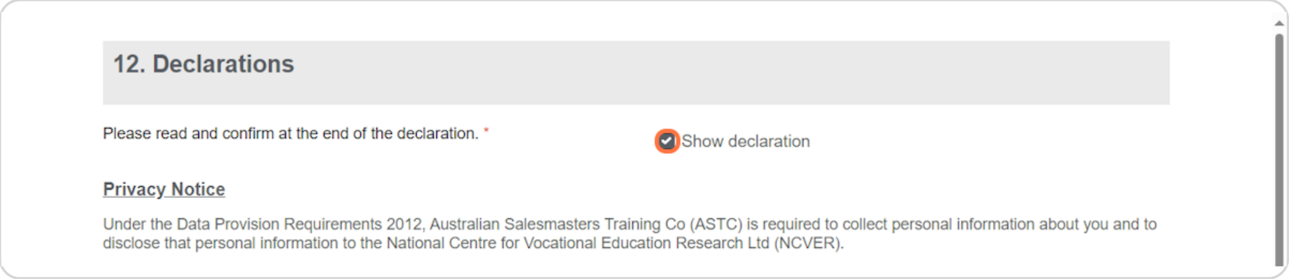
STEP 12

Click on Next



STEP 13

Check Show declaration



12. Declarations

Please read and confirm at the end of the declaration. *

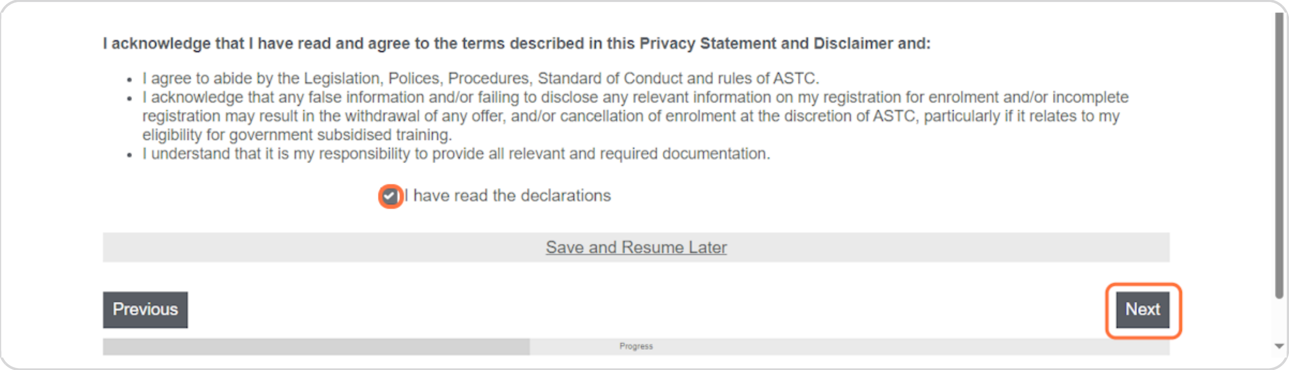
☑ Show declaration

Privacy Notice

Under the Data Provision Requirements 2012, Australian Salesmasters Training Co (ASTC) is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).

STEP 14

Check I have read the declarations



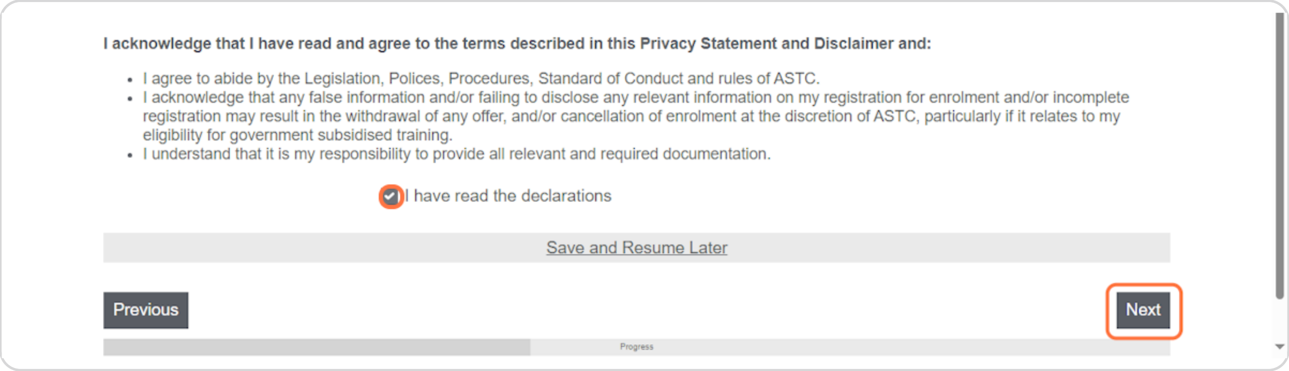
I acknowledge that I have read and agree to the terms described in this Privacy Statement and Disclaimer and:

- I agree to abide by the Legislation, Polices, Procedures, Standard of Conduct and rules of ASTC.
- I acknowledge that any false information and/or failing to disclose any relevant information on my registration for enrolment and/or incomplete registration may result in the withdrawal of any offer, and/or cancellation of enrolment at the discretion of ASTC, particularly if it relates to my eligibility for government subsidised training.
- I understand that it is my responsibility to provide all relevant and required documentation.

☑ I have read the declarations

STEP 15

Click on Next



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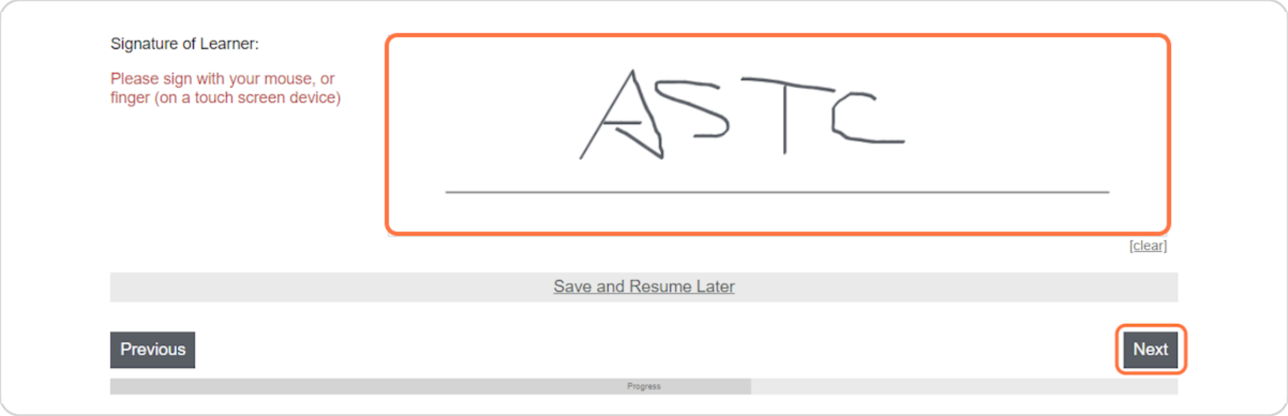
- I agree to abide by the Legislation, Polices, Procedures, Standard of Conduct and rules of ASTC.
- I acknowledge that any false information and/or failing to disclose any relevant information on my registration for enrolment and/or incomplete registration may result in the withdrawal of any offer, and/or cancellation of enrolment at the discretion of ASTC, particularly if it relates to my eligibility for government subsidised training.
- I understand that it is my responsibility to provide all relevant and required documentation.

☑ I have read the declarations

STEP 16

Sign your signature and Next



Signature of Learner:

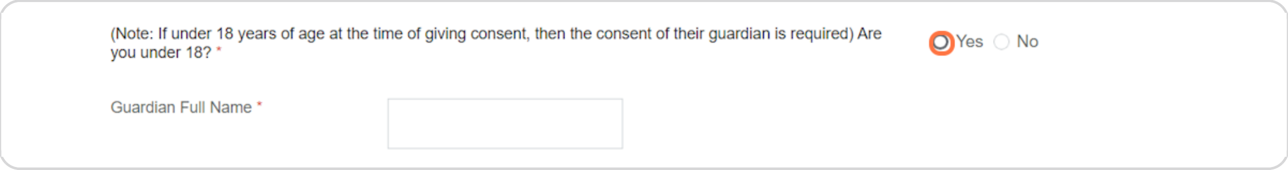
Please sign with your mouse, or finger (on a touch screen device)

ASTC

[clear]

STEP 17

Select Yes

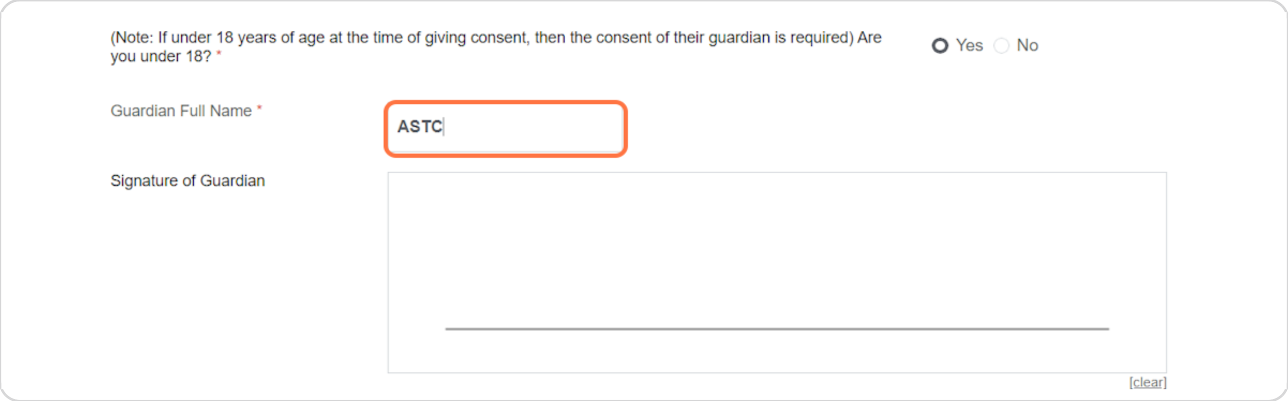


(Note: If under 18 years of age at the time of giving consent, then the consent of their guardian is required) Are you under 18? * ● Yes ○ No

Guardian Full Name *

STEP 18

Type your full name



(Note: If under 18 years of age at the time of giving consent, then the consent of their guardian is required) Are you under 18? * ● Yes ○ No

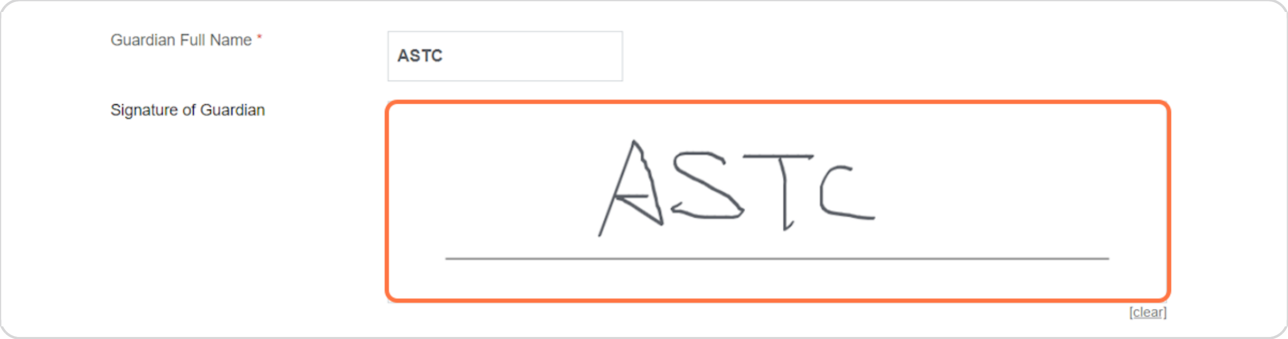
Guardian Full Name * ASTC

Signature of Guardian

[clear]

STEP 19

Sign your signature

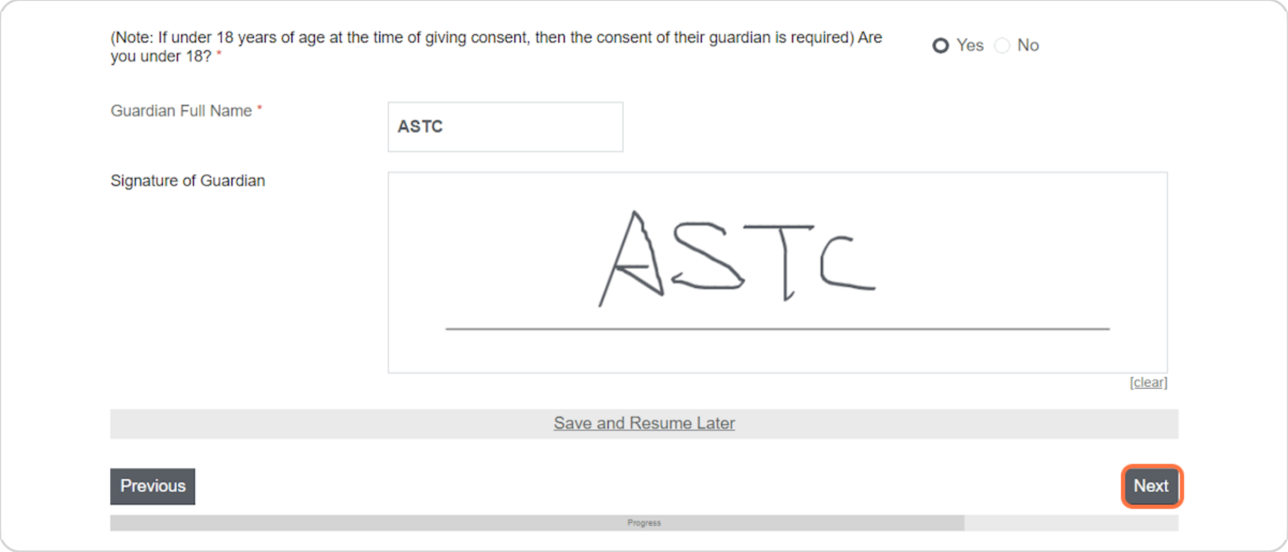


Guardian Full Name * ASTC

Signature of Guardian ASTC

STEP 20

Click on Next



(Note: If under 18 years of age at the time of giving consent, then the consent of their guardian is required) Are you under 18? * ● Yes ○ No

Guardian Full Name * ASTC

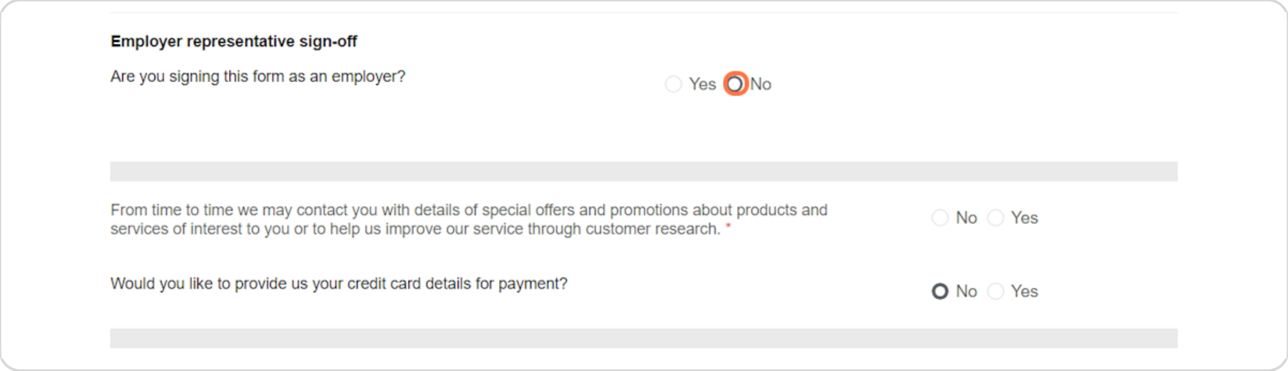
Signature of Guardian ASTC

[clear]
Save and Resume Later
Previous
Next
Progress

STEP 21

Select Yes or No

You may not see this step



Employer representative sign-off

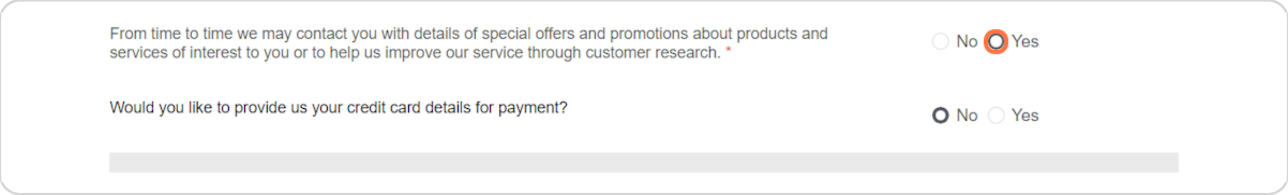
Are you signing this form as an employer? ○ Yes ● No

From time to time we may contact you with details of special offers and promotions about products and services of interest to you or to help us improve our service through customer research. * ○ No ○ Yes

Would you like to provide us your credit card details for payment? ● No ○ Yes

STEP 22

Select Yes

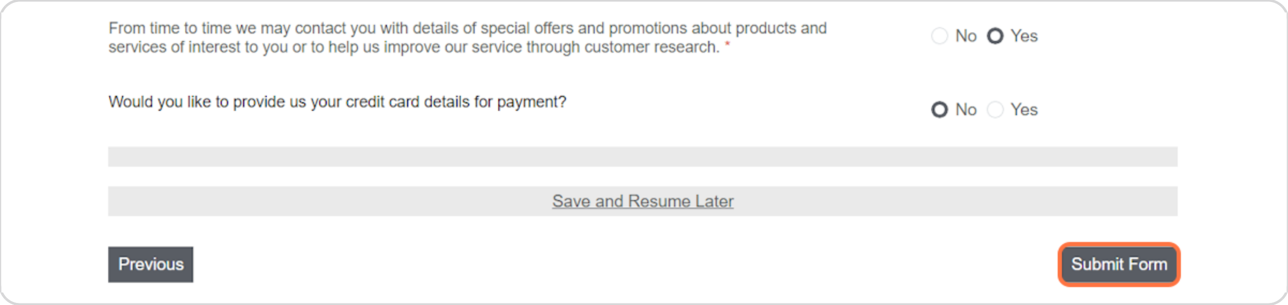


From time to time we may contact you with details of special offers and promotions about products and services of interest to you or to help us improve our service through customer research. * ○ No ● Yes

Would you like to provide us your credit card details for payment? ● No ○ Yes

STEP 23

Click on Submit Form

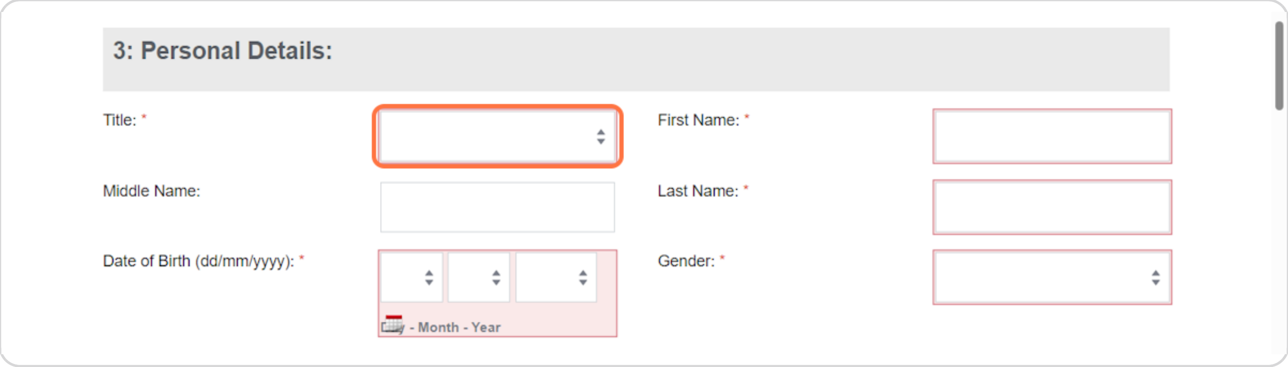


From time to time we may contact you with details of special offers and promotions about products and services of interest to you or to help us improve our service through customer research. * ○ No ● Yes

Would you like to provide us your credit card details for payment? ● No ○ Yes

STEP 24

* Please fill in a valid value for all required fields

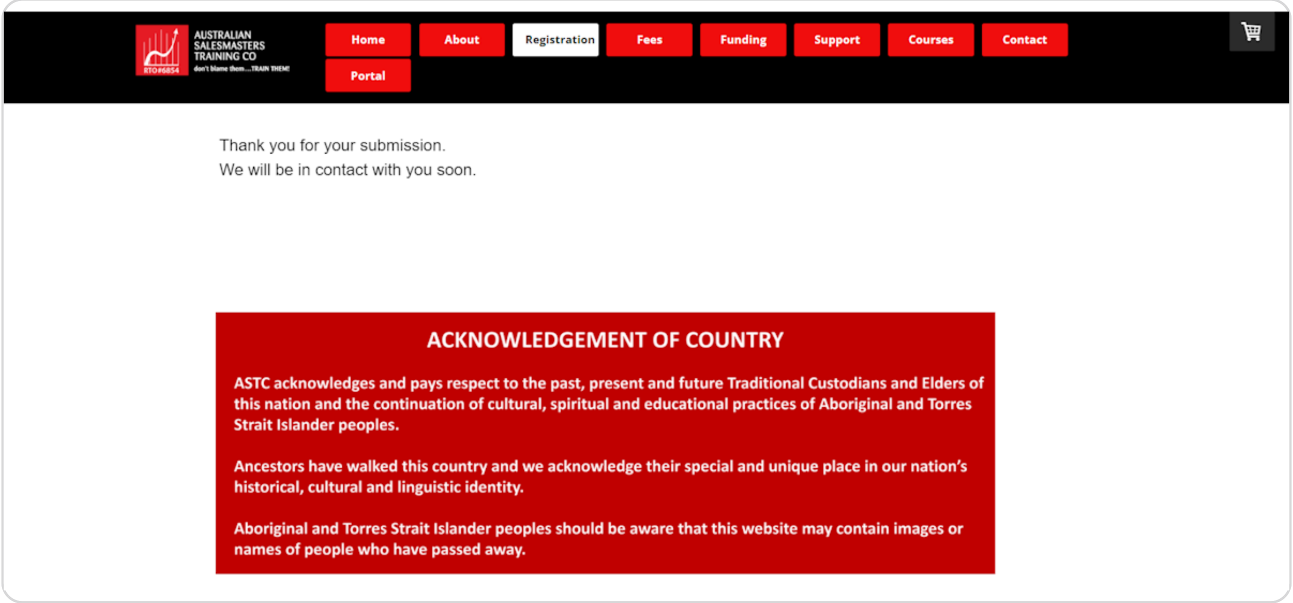


3: Personal Details:

Title: *
First Name: *
Middle Name:
Last Name: *
Date of Birth (dd/mm/yyyy): *
- Month - Year
Gender: *

STEP 25

Thank you for your submission



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Thank you for your submission.
We will be in contact with you soon.

ACKNOWLEDGEMENT OF COUNTRY

ASTC acknowledges and pays respect to the past, present and future Traditional Custodians and Elders of this nation and the continuation of cultural, spiritual and educational practices of Aboriginal and Torres Strait Islander peoples.

Ancestors have walked this country and we acknowledge their special and unique place in our nation's historical, cultural and linguistic identity.

Aboriginal and Torres Strait Islander peoples should be aware that this website may contain images or names of people who have passed away.